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21 February 1951

MEMORANDUM FOR: CHIEF, STAFF II/OPC

SUBJECT: Table of Organization for Project [REDACTED]

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1. It is requested that the following T/O be established for project [REDACTED]

a. One Training Officer, IAC

b. One Administrative Officer, GS-11

25X1A9a

2. The position of Training Officer is held by [REDACTED] on 12 February 1951. With additional duties imposed on him by his recall, it will no longer be possible for him to perform those functions listed in the attached job description for the Administrative Officer.

25X1A9a

3. The OPC Project Committee has approved the allotment of the necessary funds for the establishment of the Administrative Officer's position. A copy of the OPC administrative allotment advice, Form #59-5, is attached hereto.

25X1A9a

Approved: [REDACTED]

25X1A9a

Chief, TRD

Encl: 2

Job description

Form #59-5

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